

City of Hubbard Proposed Budget

Fiscal Year 2022-23



City of Hubbard Annual Budget

For the Fiscal Year

July 1, 2022 – June 30, 2023

ELECTED MEMBERS:

Charles Rostocil, Mayor
James Audritsh, Council President
James Yonally, Council Member
Robert Prinslow, Council Member
Tyler Thomas, Council Member

APPOINTED MEMBERS:

Joseph Steininger – 2022-2024
Vacant – 2022-2024
Vacant – 2022-2024
Vacant – 2022-2024
Vacant – 2022-2024

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BUDGET SUMMARY



Fiscal Year 2022-23 Budget Message

Date: May 31, 2022

To: Members of the Budget Committee
Residents of Hubbard

The proposed budget for the Fiscal Year of July 1, 2022 to June 30, 2023, is respectfully submitted for your review and consideration.

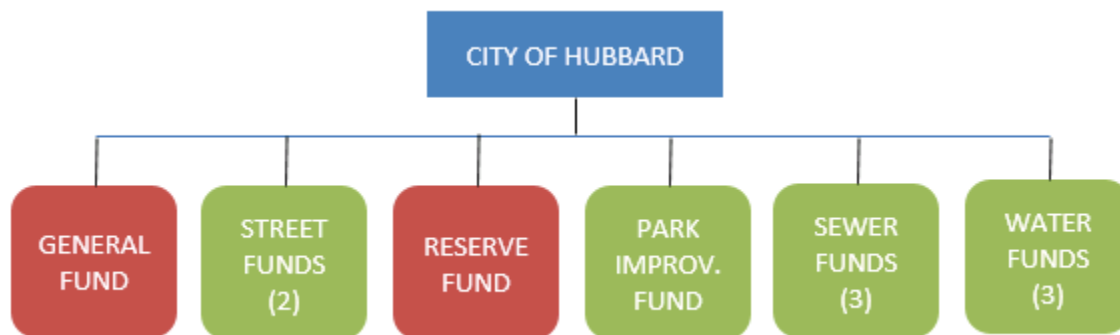
OVERVIEW

The FY 2022-23 Proposed Budget was prepared to accomplish the City's goals and policies as understood by City Management.

Total Resources of \$10.3 million balance with Total Requirements of \$10.3 million. Beginning Fund Balance for the Fiscal Year 2022-23 is estimated at \$6.3 million, of which \$1.5 million is estimated for the General Fund. The beginning carry-over Fund Balance in General Fund will be used to pay expenses before receiving property taxes in November.

The State and Local Fiscal Recovery Funds allocated to the City from the American Rescue Plan Act (ARPA) have not been included in the FY 2022-23 Proposed Budget. The City is in the process of confirming how it will spend these funds and once finalized, the City will use a supplemental budget process to adjust the budget as needed for ARPA funds and expenditures.

FUND STRUCTURE



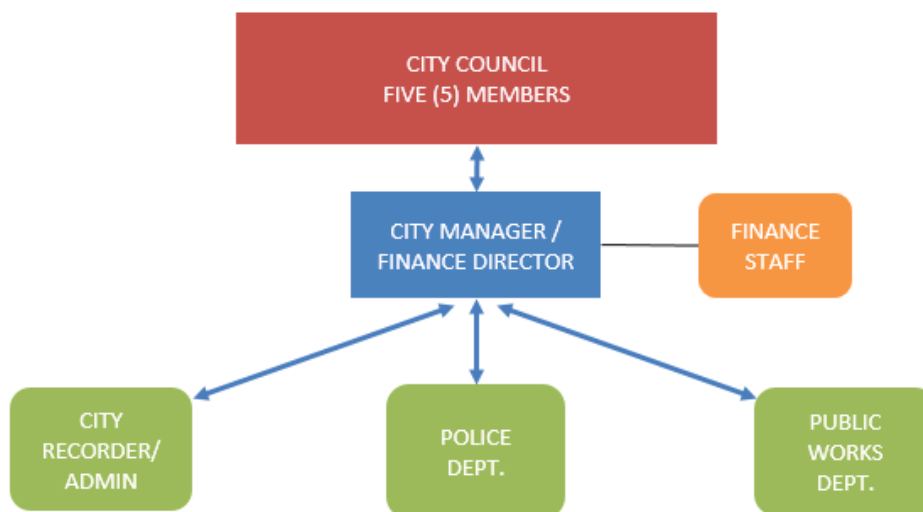
All funds budget for resources and expenditures, including Personnel Services, Materials & Services, and Capital Outlay, are tracked within those divisions. Other resources and requirements, which include Debt Service, Interfund Transfers, and Operating Contingency are not allocated to specific divisions.

STAFFING CONSIDERATIONS

The budget has been prepared with all departments fully staffed. The proposed cost of living increase adjustment (COLA) for the FY2022-23 salary schedule is 4.63% applied to all positions, except for the Police personnel in the union where the increase is an additional 3% for a total of 7.63%. Personnel Services estimates are slightly higher than last year due to annual step increases, compensation adjustments, and the COLA increase. Overtime pay is budgeted in each department to reduce the accumulation of compensatory, holiday and vacation time in excess of the maximum amount allowed.

The City of Hubbard obtains group medical insurance through City County Insurance Services (CIS). CIS has notified the City that Medical and Dental insurance premiums will remain steady through the budget year.

During the FY 2021-22 budget, the City made a plan to hire a City Administrator. The City is currently recruiting for this position and is addressing immediate needs by contracting out various finance functions. The FY 2022-23 Proposed Budget continues to assume a full-time City Administrator, to be recruited with a Finance background to also cover key Finance functions. This is a substantial change in the management structure of the organization, creating a bridge between the policy/governance role of the City Council and the implementation of policies and goals by City Management. The new City Administrator will function as the City's Budget Manager and perform other vital Finance functions.



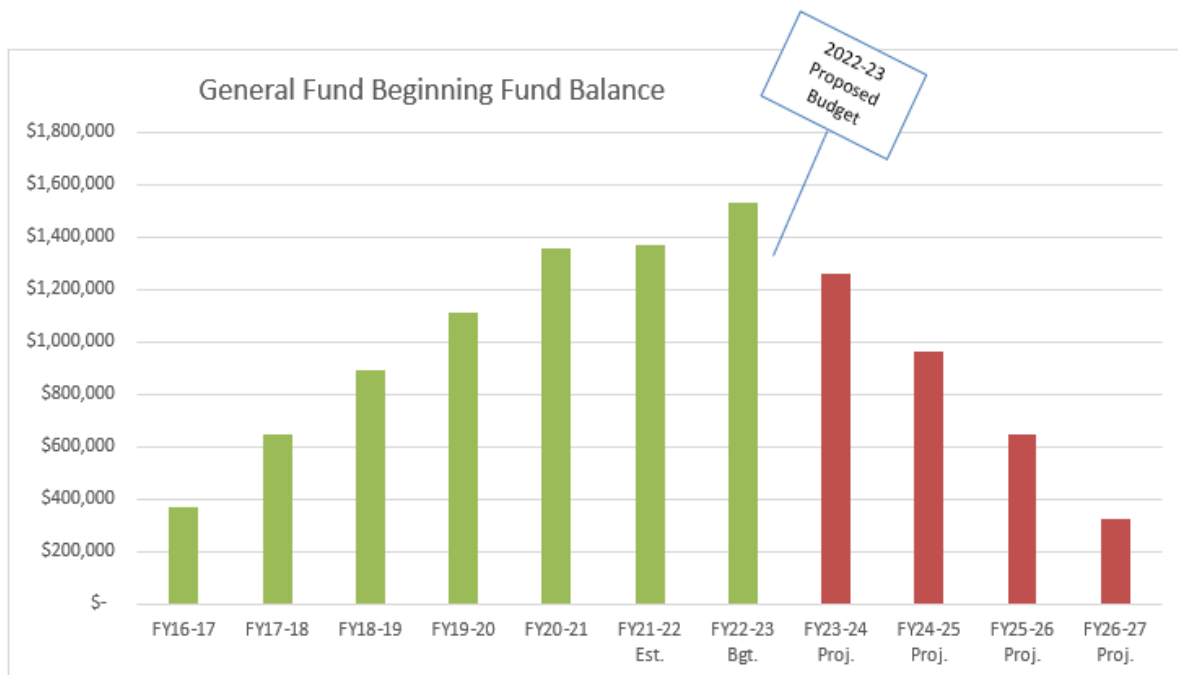
LAND USE AND ECONOMIC DEVELOPMENT

The City of Hubbard recently annexed an approximate 54.06 acres into the City of Hubbard with 20.39 acres zoned as R3-High Density Residential and 33.68 zoned R3-Medium Density Residential. The City currently does not have any active subdivision applications but may see growth in the near future. The City has estimated two (2) potential Single Family Residences (SFR) for infill lots within the City of Hubbard.

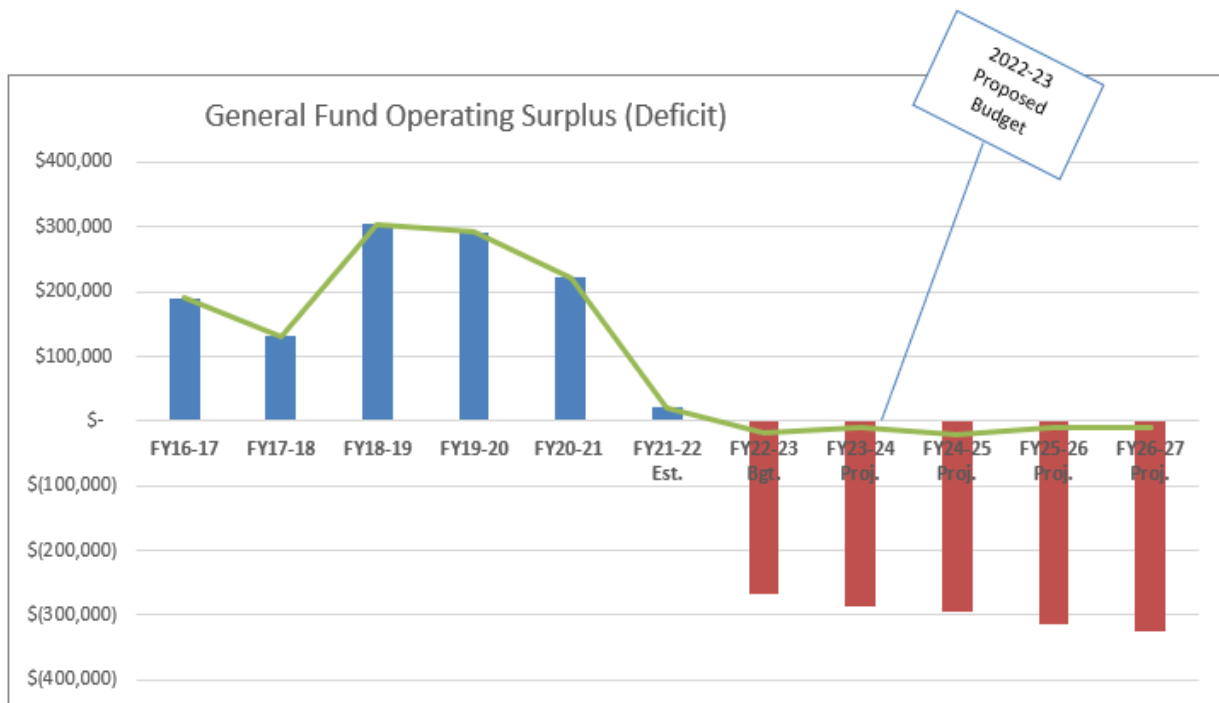
The City has entered into an Intergovernmental Agreement with Marion County for a program called Community Prosperity Initiative. This program is to implement projects within Marion County that have economic development significance. The funding is made possible through proceeds received from the Oregon Economic Development Video Lottery Grant Program. This agreement was amended in January 2022 and the agreement now ends June 30, 2024. The total amount received under this agreement will be \$75,000, distributed in \$15,000 payments for each year of the agreement. The funds must be used on a project that has economic development significance and will help accomplish at least one goal outlined in the Marion County Development Strategic Plan.

GENERAL FUND

Early in FY 2015-16 it was brought to the Council's and Budget Committee's attention that the General Fund's ending fund balance was not sufficient to cover requirements for the start of the next fiscal year. The chart below shows a positive incline for the City for the past 5 years, with changes leveling off and decreasing the next year, respectively.



The General Fund has a sufficient ending fund balance to cover unanticipated expenditures. The City's long-term goal is to ensure that annual expenses remain lower than projected revenues, while providing the services our residents expect from their local government. The proposed General Fund budget for FY 2022-23 targets current expenditures exceeding current resources by approximately \$267,186 (operating deficit).



The FY 2022-23 proposed budget expects the City's resources to be relatively steady, including franchise fees, intergovernmental and state shared revenues, and fines/fees. The City's permanent Property Tax rate is \$3.9772 per \$1,000 of assessed market value. Marion County estimates continued property tax growth of approximately 4% for FY 2022-23. Property tax revenue is estimated at \$1,020,000, net of the effect of delinquent payments, for FY 2022-23.

Overall, given current economic trends of runaway inflation and continued supply shortages, I expect increases in expenditures to continue to outpace increases in resources, which could eventually erode the City's General Fund unrestricted fund balance if left unchecked. City Council and Management will need to carefully monitor this trend and respond timely, finding solutions to increase resources and/or reduce ongoing expenditures. When the new City Administrator position is hired, the City Administrator will be able to focus on these challenges and consider all possible options, including levies.

PUBLIC WORKS FUNDS

Staff anticipates Public Works' service levels to remain relatively static in FY 2022-23. However, as our community continues to desire and support additional park amenities which can significantly increase the amount of staff time needed for ongoing maintenance and as regulatory agencies for water and wastewater continue to increase mandatory requirements, Public Works will continue to explore options to allow Staff to accomplish more with less resources in order to meet the increasing workload and operating costs. Public Works administration and operations continues to move forward with numerous projects throughout parks, streets, sewer and water.

As FY 2021-22 comes to a close, we have seen unprecedented inflation that has a direct impact on available funds for both operations and capital projects. In addition, certain types of supplies and equipment have been in short supply, with extended wait times for delivery. The Covid-19 pandemic has entered its third year. It has become increasingly difficult to fill vacant positions, and certain capital project contractors and vendors remain in short supply, potentially causing significant delays. Public Works' budgets were prepared conservatively as these factors continue to impact Public Works.

The Parks Improvement Fund reflects funding for the Tennis Court Rehab project and its share of the SDC Methodology Update Project.

Each year, Staff evaluates and adjusts the Gas Tax split for the Streets and Street Construction Funds. The FY 2022-23 budget reflects a 65/35 split, respectively. This is a 10% increase from prior years going into the Street Construction Fund to support additional sidewalk improvement matches.

The Street Construction fund reflects the above-mentioned funding for sidewalk improvement matches; "A" Street improvements between 3rd and 5th Streets; "G" Street Sidewalk Improvements (across R.R. tracks); and its share of the SDC Methodology Update Project. A \$100,000 SCA grant application will be submitted for the "A" Street improvements project.

A Rate Study Update Project has been budgeted in both water and wastewater operations funds, to be completed following the completion of the Wastewater Facilities Plan Update Project.

Funds have been budgeted in the Sewer Construction Fund for engineering costs related to anticipated mandatory NPDES permit renewal system improvements, and its share of the SDC Methodology Study Update Project.

Funds have been budgeted in the Water Construction Fund for the Water System Improvements Project and its share of the SDC Methodology Study Update Project.

The Water bond was paid off in FY 2021-22. The FY 2022-23 Proposed Budget includes paying off the Water and Sewer bonds to save on interest charges and free up debt capacity.

POLICE DEPARTMENT

The Police Department has requested an increase in their budget for necessary inflation, training, equipment, personnel increases and overtime (total increase of 6.2%). During the FY 2021-22 budget, the Police Department was requested to take a budget cut in their overtime budget from \$30,000 to \$20,000. However, the overtime is still needed for various programs and public safety. The overtime incurred to date is estimated to be approximately \$30,000 for FY21-22. The Police Department has requested a total overtime budget for FY 2022-23 of \$42,300, of which \$12,000 is expected to be reimbursed through various grants.

FINAL THOUGHTS

The City's General Fund has been moving forward in a positive direction with healthy fund balances, which has allowed the City to focus on setting goals and funding the services/projects desired by the residents of Hubbard. However, as noted in the discussion above, the growth has leveled off as costs are now rising faster than revenues. Declines are expected to begin in FY 2022-23.

City Management and Staff continue to work diligently to keep expenditures at a minimum and to streamline procedures to increase productivity. The City continues to focus on keeping priorities balanced in the face of rising costs and uncertain revenues.

I would like to acknowledge and thank the City of Hubbard's management team and staff for their efforts in developing this budget. This year was a very compressed timeline and everyone was extremely responsive and professional, making this project a success. I would also like to thank the City's Budget Committee member for volunteering their time to this important public process.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Christa Bosserman Wolfe'.

Christa Bosserman Wolfe, CPA
Wolfe Consulting, LLC

City of Hubbard
Proposed Budget
Summary of Resources and Requirements
ALL FUNDS
FY 2022-23

2020 Actual	2021 Actual	2022 Adopted	All Funds	2023 Proposed
4,844,511	5,599,160	5,887,781	Beginning Fund Balance	6,344,600
900,136	946,108	962,450	Property Taxes	1,020,000
188,252	191,612	182,210	Franchise Fees	182,050
125,054	62,871	85,205	License and Permits	40,860
1,529,067	1,358,470	1,408,537	Charges for Services	1,396,153
393,645	418,476	421,095	Intergovernmental Revenue	376,591
22,128	113,836	351,200	Grants	308,700
231,473	277,710	254,500	Fines and Fees	259,455
170,944	120,905	82,350	Miscellaneous	105,090
343,623	288,497	450,102	Transfers from other Funds	298,738
8,748,833	9,377,645	10,085,430	Total Resources	10,332,238
1,505,296	1,678,022	1,928,800	Personnel Services	2,088,505
838,277	794,275	1,112,740	Materials and Services	1,227,090
312,264	369,429	988,712	Capital Outlay	1,096,150
150,213	192,946	394,000	Debt Service	204,500
343,623	288,497	450,102	Transfers	298,738
-	-	551,373	Contingency	661,657
5,599,160	6,054,475	4,659,703	Reserve/Ending Fund Balance	4,755,598
8,748,833	9,377,644	10,085,430	Total Requirements	10,332,238

**City of Hubbard
Proposed Budget
Resources By Fund
FY 2022-23**

2020 Actual	2021 Actual	2022 Adopted	All Funds Resources	2023 Proposed
4,844,511	5,599,160	5,887,781	Beginning Fund Balance	6,344,600
900,136	946,108	962,450	Property Taxes	1,020,000
188,252	191,612	182,210	Franchise Fees	182,050
125,054	62,871	85,205	License and Permits	40,860
1,529,067	1,358,470	1,408,537	Charges for Services	1,396,153
393,645	418,476	421,095	Intergovernmental Revenue	376,591
22,128	113,836	351,200	Grants	308,700
231,473	277,710	254,500	Fines and Fees	259,455
170,946	120,906	82,350	Miscellaneous	105,090
343,623	288,497	450,102	Transfers from other Funds	298,738
8,748,835	9,377,646	10,085,430	Total Resources	10,332,238

2020 Actual	2021 Actual	2022 Adopted	All Funds Resources	2023 Proposed
<u>General Fund</u>				
1,110,802	1,355,473	1,372,163	Beginning Fund Balance	1,534,218
900,136	946,108	962,450	Property Taxes	1,020,000
188,252	191,612	182,210	Franchise Fees	182,050
120,734	60,981	84,105	License and Permits	39,750
159,562	162,632	153,000	Intergovernmental Revenue	124,540
2,128	13,836	11,000	Grants	13,500
231,473	277,710	254,500	Fines and Fees	259,455
94,699	69,236	33,200	Miscellaneous	29,400
123,479	123,284	149,632	Transfers from other Funds	159,838
2,931,264	3,200,872	3,202,260	Total	3,362,752
<u>Street Fund</u>				
62,811	89,893	92,751	Beginning Fund Balance	147,141
4,320	1,890	1,100	License and Permits	1,110
97,852	97,699	100,000	Charges for Services	100,000
175,562	178,624	186,071	Intergovernmental Revenue	172,000
12,888	4,759	5,100	Miscellaneous	2,150
-	15,000	-	Transfers from other Funds	-
353,433	387,865	385,022	Total	422,401

**City of Hubbard
Proposed Budget
Resources By Fund
FY 2022-23**

2020 Actual	2021 Actual	2022 Adopted	All Funds Resources	2023 Proposed
<u>Street Construction Fund</u>				
378,035	256,495	304,534	Beginning Fund Balance	398,575
51,137	17,228	17,312	Charges for Services	9,192
58,521	59,541	62,024	Intergovernmental Revenue	60,051
-	100,000	145,000	Grants	100,000
8,630	3,325	4,000	Miscellaneous	3,500
496,323	436,589	532,870	Total	571,318
<u>Reserve Fund</u>				
259,400	276,720	98,812	Beginning Fund Balance	114,889
953	376	300	Miscellaneous	1,000
69,931	-	29,700	Transfers from other Funds	20,000
330,284	277,096	128,812	Total	135,889
<u>Park Improvement Fund</u>				
305,649	351,364	374,891	Beginning Fund Balance	400,895
46,871	4,300	18,232	Charges for Services	9,734
-	17,679	20,000	Intergovernmental Revenue	20,000
-	-	195,200	Grants	195,200
865	679	400	Miscellaneous	3,600
353,385	374,022	608,723	Total	629,429
<u>Sewer Fund</u>				
106,316	217,839	298,194	Beginning Fund Balance	260,331
494,588	500,347	495,000	Charges for Services	506,017
2,754	1,330	60	Miscellaneous	3,500
603,658	719,516	793,254	Total	769,849
<u>Sewer Construction Fund</u>				
1,345,919	1,564,331	1,709,437	Beginning Fund Balance	1,847,728
220,341	165,635	179,316	Charges for Services	167,407
6,901	3,765	2,800	Miscellaneous	15,000
1,573,160	1,733,731	1,891,553	Total	2,030,135
<u>Sewer Bond Fund</u>				
39,632	40,279	39,665	Beginning Fund Balance	40,600
647	404	300	Miscellaneous	-
54,486	54,486	166,535	Transfers from other Funds	118,900
94,765	95,169	206,500	Total	159,500

**City of Hubbard
Proposed Budget
Resources By Fund
FY 2022-23**

2020 Actual	2021 Actual	2022 Adopted	All Funds Resources	2023 Proposed
<u>Water Fund</u>				
346,476	399,467	438,534	Beginning Fund Balance	475,763
467,423	480,700	474,625	Charges for Services	514,300
35,327	33,803	33,590	Miscellaneous	36,940
849,225	913,971	946,749	Total	1,027,003
<u>Water Construction Fund</u>				
806,544	964,161	1,075,635	Beginning Fund Balance	1,124,459
150,856	92,560	124,052	Charges for Services	89,503
20,000	-	-	Grants	-
7,071	3,083	2,500	Miscellaneous	10,000
984,471	1,059,804	1,202,187	Total	1,223,962
<u>Water Bond Fund</u>				
82,927	83,138	83,165	Beginning Fund Balance	-
211	145	100	Miscellaneous	-
95,727	95,727	104,235	Transfers from other Funds	-
178,865	179,010	187,500	Total	-
8,748,835	9,377,646	10,085,430	GRAND TOTAL	10,332,238

City of Hubbard
Proposed Budget
Requirements by Fund - Category
FY 2022-23

2020 Actual	2021 Actual	2022 Adopted	All Funds Requirements	2023 Proposed
1,505,296	1,678,022	1,928,800	Personnel Services	2,088,505
838,277	794,275	1,112,740	Materials and Services	1,227,090
312,264	369,429	988,712	Capital Outlay	1,096,150
150,213	192,946	394,000	Debt Service	204,500
343,623	288,497	450,102	Transfers	298,738
-	-	551,373	Contingency	661,657
5,599,160	6,054,475	4,659,703	Reserve/Ending Fund Balance	4,755,598
8,748,833	9,377,644	10,085,430	Total Requirements	10,332,238

2020 Actual	2021 Actual	2022 Adopted	All Funds Requirements	2023 Proposed
General Fund				
1,066,602	1,164,472	1,268,700	Personnel Services	1,366,400
461,458	451,846	644,600	Materials and Services	684,319
-	7,118	-	Capital Outlay	-
-	42,733	-	Debt Service	45,000
47,731	15,000	6,500	Transfers	9,000
-	-	345,313	Contingency	307,608
1,355,473	1,519,703	937,147	Reserve/Ending Fund Balance	950,425
2,931,264	3,200,872	3,202,260	Total	3,362,752

Street Fund				
145,971	138,180	159,400	Personnel Services	180,305
92,438	98,501	118,100	Materials and Services	130,800
25,131	18,511	30,600	Transfers	26,052
-	-	44,087	Contingency	46,666
89,893	132,673	32,835	Reserve/Ending Fund Balance	38,578
353,433	387,865	385,022	Total	422,401

Street Construction Fund				
237,294	159,945	235,900	Capital Outlay	345,000
2,534	1,611	828	Transfers	442
-	-	-	Contingency	51,645
256,495	275,034	296,142	Reserve/Ending Fund Balance	174,231
496,323	436,590	532,870	Total	571,318

City of Hubbard
Proposed Budget
Requirements by Fund - Category
FY 2022-23

2020 Actual	2021 Actual	2022 Adopted	All Funds Requirements	2023 Proposed
<u>Reserve Fund</u>				
53,564	190,158	128,812	Capital Outlay	-
276,720	86,938	-	Reserve/Ending Fund Balance	135,889
330,284	277,096	128,812	Total	135,889
<u>Park Improvement Fund</u>				
140	-	244,000	Capital Outlay	284,650
1,881	173	732	Transfers	390
-	-	-	Contingency	42,698
351,364	373,849	363,991	Reserve/Ending Fund Balance	301,692
353,385	374,022	608,723	Total	629,429
<u>Sewer Fund</u>				
145,514	189,334	250,900	Personnel Services	271,400
134,749	125,936	194,660	Materials and Services	206,040
105,557	108,047	236,343	Transfers	185,043
-	-	77,888	Contingency	71,616
217,839	296,199	33,463	Reserve/Ending Fund Balance	35,750
603,659	719,516	793,254	Total	769,849
<u>Sewer Construction Fund</u>				
4,805	8,366	230,000	Capital Outlay	316,500
4,024	648	1,376	Transfers	734
-	-	-	Contingency	47,475
1,564,331	1,724,716	1,660,177	Reserve/Ending Fund Balance	1,665,426
1,573,160	1,733,730	1,891,553	Total	2,030,135
<u>Sewer Bond Fund</u>				
54,486	54,486	206,500	Debt Service	159,500
40,279	40,683	-	Reserve/Ending Fund Balance	-
94,765	95,169	206,500	Total	159,500
<u>Water Fund</u>				
147,209	186,036	249,800	Personnel Services	270,400
149,632	117,991	155,380	Materials and Services	205,930
152,917	143,853	172,335	Transfers	76,337
-	-	84,085	Contingency	71,450
399,467	466,090	285,149	Reserve/Ending Fund Balance	402,886
849,225	913,970	946,749	Total	1,027,003

**City of Hubbard
Proposed Budget
Requirements by Fund - Category
FY 2022-23**

2020 Actual	2021 Actual	2022 Adopted	All Funds Requirements	2023 Proposed
<u>Water Construction Fund</u>				
16,462	3,843	150,000	Capital Outlay	150,000
3,848	654	1,388	Transfers	740
-	-	-	Contingency	22,500
964,161	1,055,307	1,050,799	Reserve/Ending Fund Balance	1,050,722
984,471	1,059,804	1,202,187	Total	1,223,962
<u>Water Bond Fund</u>				
95,727	95,727	187,500	Debt Service	-
83,138	83,283	-	Reserve/Ending Fund Balance	-
178,865	179,010	187,500	Total	-
8,748,833	9,377,644	10,085,430	GRAND TOTAL	10,332,238

City of Hubbard
Proposed Budget
Requirements By Fund - Program
FY 2022-23

2020 Actual	2021 Actual	2022 Adopted	Requirements By Fund	2023 Proposed
2,931,264	3,200,872	3,208,760	General Fund	3,362,752
353,433	387,865	385,022	Street Fund	422,401
496,323	436,590	532,870	Street Construction Fund	571,318
330,284	277,096	128,812	Reserve Fund	135,889
353,385	374,022	608,723	Park Improvement Fund	629,429
603,659	719,516	793,254	Sewer Fund	769,849
1,573,160	1,733,730	1,891,553	Sewer Construction Fund	2,030,135
94,765	95,169	206,500	Sewer Bond Fund	159,500
849,225	913,970	946,749	Water Fund	1,027,003
984,471	1,059,804	1,202,187	Water Construction Fund	1,223,962
178,865	179,010	187,500	Water Bond Fund	-
8,748,833	9,377,644	10,091,930	Total Requirements	10,332,238

2020 Actual	2021 Actual	2022 Adopted	Requirements By Fund	2023 Proposed
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General Fund

215,400	182,044	223,650	Admin	238,219
45,561	59,503	64,580	Court	66,380
5,836	9,191	19,950	Council	17,950
112,670	84,480	130,120	Community Development	182,384
978,242	1,115,416	1,261,500	Police	1,295,505
170,351	172,802	213,500	Parks	250,280
-	42,733	-	Debt Service	45,000
47,731	15,000	13,000	Transfers	9,000
-	-	345,313	Contingency	307,608
1,355,473	1,519,703	937,147	Reserve/Ending Fund Balance	950,425
2,931,264	3,200,872	3,208,760	Total	3,362,752

Street Fund

238,409	236,681	277,500	Street Department	311,105
25,131	18,511	30,600	Transfers	26,052
-	-	44,087	Contingency	46,666
89,893	132,673	32,835	Reserve/Ending Fund Balance	38,578
353,433	387,865	385,022	Total	422,401

**City of Hubbard
Proposed Budget
Requirements By Fund - Program
FY 2022-23**

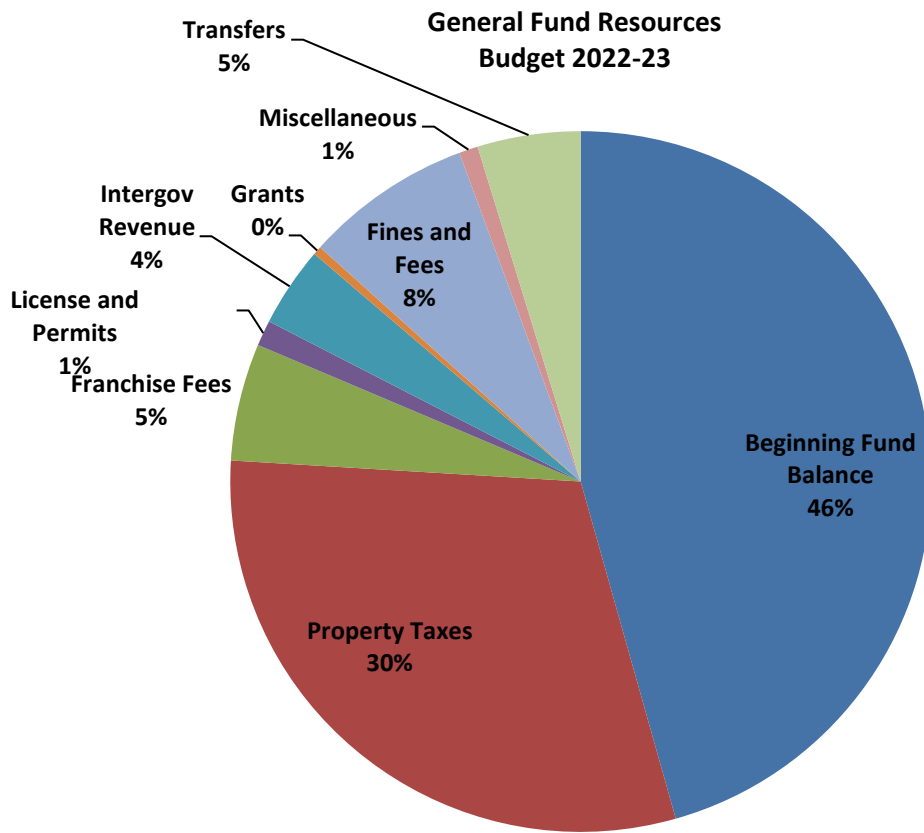
2020 Actual	2021 Actual	2022 Adopted	Requirements By Fund	2023 Proposed
<u>Street Construction Fund</u>				
237,294	159,945	235,900	Street Const. Department	345,000
2,534	1,611	828	Transfers	442
-	-	-	Contingency	51,645
256,495	275,034	296,142	Reserve/Ending Fund Balance	174,231
496,323	436,590	532,870	Total	571,318
<u>Reserve Fund</u>				
53,564	190,158	128,812	Capital Outlay	-
276,720	86,938	-	Reserve/Ending Fund Balance	135,889
330,284	277,096	128,812	Total	135,889
<u>Park Improvement Fund</u>				
140	-	244,000	Park Improv Department	284,650
1,881	173	732	Transfers	390
-	-	-	Contingency	42,698
351,364	373,849	363,991	Reserve/Ending Fund Balance	301,692
353,385	374,022	608,723	Total	629,429
<u>Sewer Fund</u>				
280,263	315,270	445,560	Sewer Department	477,440
105,557	108,047	236,343	Transfers	185,043
-	-	77,888	Contingency	71,616
217,839	296,199	33,463	Reserve/Ending Fund Balance	35,750
603,659	719,516	793,254	Total	769,849
<u>Sewer Construction Fund</u>				
4,805	8,366	230,000	Sewer Const. Department	316,500
4,024	648	1,376	Transfers	734
-	-	-	Contingency	47,475
1,564,331	1,724,716	1,660,177	Reserve/Ending Fund Balance	1,665,426
1,573,160	1,733,730	1,891,553	Total	2,030,135
<u>Sewer Bond Fund</u>				
54,486	54,486	206,500	Debt Service	159,500
40,279	40,683	-	Reserve/Ending Fund Balance	-
94,765	95,169	206,500	Total	159,500

City of Hubbard
Proposed Budget
Requirements By Fund - Program
FY 2022-23

2020 Actual	2021 Actual	2022 Adopted	Requirements By Fund	2023 Proposed
<u>Water Fund</u>				
296,841	304,027	405,180	Water Department	476,330
152,917	143,853	172,335	Transfers	76,337
-	-	84,085	Contingency	71,450
399,467	466,090	285,149	Reserve/Ending Fund Balance	402,886
849,225	913,970	946,749	Total	1,027,003
<u>Water Construction Fund</u>				
16,462	3,843	150,000	Water Const. Department	150,000
3,848	654	1,388	Transfers	740
-	-	-	Contingency	22,500
964,161	1,055,307	1,050,799	Reserve/Ending Fund Balance	1,050,722
984,471	1,059,804	1,202,187	Total	1,223,962
<u>Water Bond Fund</u>				
95,727	95,727	187,500	Debt Service	-
83,138	83,283	-	Reserve/Ending Fund Balance	-
178,865	179,010	187,500	Total	-
8,748,833	9,377,644	10,091,930	GRAND TOTAL	10,332,238

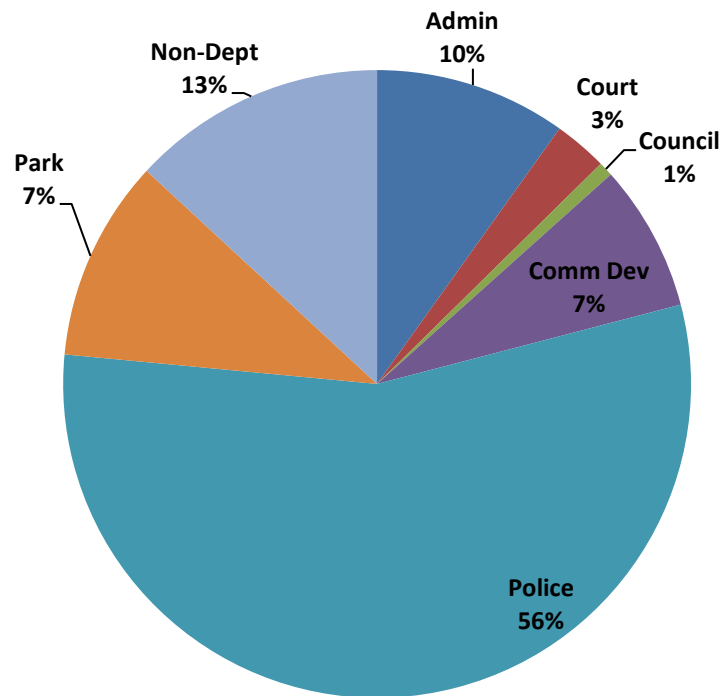
GENERAL FUND

2020 Actual	2021 Actual	2022 Adopted	General Fund Summary	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		
1,110,802	1,355,473	1,372,163	Beginning Fund Balance	1,534,218
900,136	946,108	962,450	Property Taxes	1,020,000
188,252	191,612	182,210	Franchise Fees	182,050
120,734	60,981	84,105	License and Permits	39,750
159,562	162,632	153,000	Intergovernmental Revenue	124,540
2,128	13,836	11,000	Grants	13,500
231,473	277,710	254,500	Fines and Fees	259,455
94,699	69,236	33,200	Miscellaneous Revenue	29,400
123,479	123,284	149,632	Transfers	159,838
2,931,264	3,200,872	3,202,260	Total Resources	3,362,752
1,066,602	1,164,472	1,268,700	Personnel Services	1,366,400
461,458	451,846	644,600	Materials and Services	684,319
-	7,118	-	Capital Outlay	-
-	42,733	-	Debt Service	45,000
47,731	15,000	6,500	Transfers	9,000
-	-	345,313	Contingency	307,608
15,000	-	662,147	Reserve for Future Exp.	675,425
1,340,473	1,519,703	275,000	Unappr. Ending Fund Bal.	275,000
2,931,264	3,200,872	3,202,260	Total Requirements	3,362,752

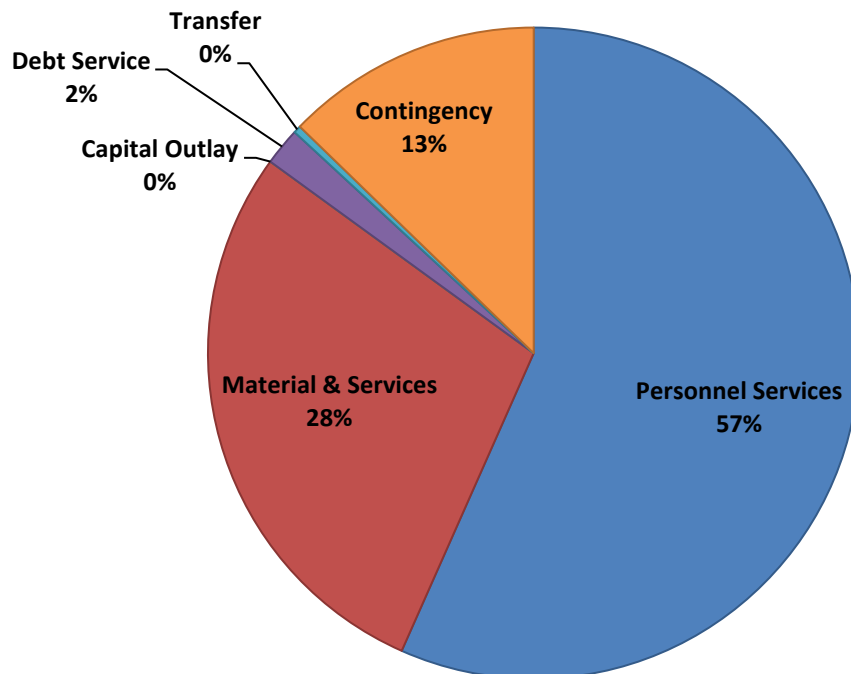


2020 Actual	2021 Actual	2022 Adopted	General Fund Resource Summary	2023 Proposed
1,110,802	1,355,473	1,372,163	Beginning Fund Balance	1,534,218
900,136	946,108	962,450	Property Taxes	1,020,000
188,252	191,612	182,210	Franchise Fees	182,050
120,734	60,981	84,105	License and Permits	39,750
159,562	162,632	153,000	Intergovernmental Revenue	124,540
2,128	13,836	11,000	Grants	13,500
231,473	277,710	254,500	Fines and Fees	259,455
94,699	69,236	33,200	Miscellaneous Revenue	29,400
123,479	123,284	149,632	Transfers	159,838
2,931,264	3,200,872	3,202,260	TOTAL RESOURCES	3,362,752

General Fund Expenditures by Department



General Fund Expenditures by Category



2020 Actual	2021 Actual	2022 Adopted	General Fund Expense Summary	2023 Proposed
Summary				
1,066,602	1,164,472	1,268,700	Personnel Services	1,366,400
461,458	451,846	644,600	Materials and Services	684,319
-	7,118	-	Capital	-
-	42,733	-	Debt Service	45,000
47,731	15,000	6,500	Transfers	9,000
-	-	345,313	Contingency	307,608
1,355,473	1,519,703	937,147	Reserve/Ending Fund Balance	950,425
2,931,264	3,200,872	3,202,260	TOTAL REQUIREMENTS	3,362,752

2020 Actual	2021 Actual	2022 Adopted	General Fund Expenses by Dept	2023 Proposed
Admin Expenses				
141,837	108,181	136,400	Personnel Services Total	139,600
73,563	73,863	87,250	Materials & Services Total	98,619
215,400	182,044	223,650		238,219
Court Expenses				
32,904	45,275	41,800	Personnel Services Total	43,375
12,657	14,228	22,780	Materials & Services Total	23,005
45,561	59,503	64,580		66,380
Council Expenses				
5,836	9,191	19,950	Materials & Services Total	17,950
5,836	9,191	19,950		17,950
Comm. Dev. Expenses				
30,205	21,583	24,300	Personnel Services Total	25,170
82,465	62,897	105,820	Materials & Services Total	157,214
112,670	84,480	130,120		182,384
Police Expenses				
742,883	862,896	925,000	Personnel Services Total	992,055
235,360	245,402	336,500	Materials & Services Total	303,450
-	7,118	-	Capital Outlay Total	-
978,242	1,115,416	1,261,500		1,295,505

2020 Actual	2021 Actual	2022 Adopted	General Fund Expenses by Dept	2023 Proposed
Park Expenses				
118,774	126,538	141,200	Personnel Services Total	166,200
51,577	46,264	72,300	Materials & Services Total	84,080
170,351	172,802	213,500		250,280
Debt Service				
-	42,733	-	Principal Total	45,000
-	42,733	-		45,000
Transfers				
47,731	15,000	6,500	Transfers Total	9,000
47,731	15,000	6,500		9,000
-	-	345,313	Contingency	307,608
15,000	-	662,147	Reserve for Future Expenditures	675,425
1,340,473	1,519,703	275,000	Unappropriated Ending Fund Balance	275,000
2,931,264	3,200,872	3,202,260	TOTAL EXPENDITURES	3,362,752

2020 Actual	2021 Actual	2022 Adopted	Account	General Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
877,842	924,792	942,450	100-300-3111	Property Taxes	1,000,000
22,293	21,316	20,000	100-300-3112	Delinq Prop Taxes	20,000
900,136	946,108	962,450		Property Taxes	1,020,000
143	7	10	100-300-3180	FF-All other	50
109,061	114,651	110,000	100-300-3181	FF-PGE	110,000
3,074	3,021	3,000	100-300-3182	FF-Qwest	3,000
26,011	26,341	20,000	100-300-3183	FF-NW Natural	20,000
9,722	8,408	8,000	100-300-3184	FF-Wave	8,000
39,018	38,035	40,000	100-300-3185	FF-Republic Services	40,000
1,223	1,149	1,200	100-300-3186	FF-Gervais Telephone	1,000
188,252	191,612	182,210		Franchise Fees	182,050
5,475	5,775	5,300	100-301-3211	Business Registration	5,300
494	-	-	100-301-3221	Farmers Market	-
-	-	250	100-301-3225	Food Carts	-
3,060	3,540	3,000	100-301-3401	Lien Search	1,800
315	240	255	100-301-3402	Business OLCC Fee	150
650	240	800	100-302-3401	Fingerprints	1,000
1,151	333	500	100-305-3305	School Excise Revenue	500
15,000	-	15,000	100-305-3350	ECO Dev Comm Project	15,000
-	15,000	-	100-305-3351	Community Prosperity Initaitave	-
40,140	11,839	35,000	100-305-3401	Land Use Fees	7,000
54,449	24,014	24,000	100-305-3402	Building Permits	9,000
120,734	60,981	84,105		License and Permits	39,750
41,227	27,630	20,000	100-300-3301	Revenue Sharing	20,290
3,681	3,162	3,000	100-300-3302	CIG Tax	2,600
57,728	64,428	60,000	100-300-3303	OLCC Tax	63,650
20,011	39,842	35,000	100-300-3305	Marijuana Tax - State	6,000
36,915	27,571	35,000	100-300-3306	Marijuana Tax - Local	32,000
159,562	162,632	153,000		Intergovernmental Revenue	124,540
571	11,022	2,000	100-302-3341	Seat Belt Grant	3,000
-	1,206	2,000	100-302-3342	ODOT Grant Duii	3,000
557	1,608	1,000	100-302-3346	BVP Reimb Grant	1,500
-	-	2,000	100-302-3348	Speed Enforcement	2,000
-	-	2,000	100-302-3351	Ped. Enf. Grant	2,000
1,000	-	2,000	100-302-3357	Distracted Driver	2,000
2,128	13,836	11,000		Grants	13,500
64,163	96,021	68,000	100-303-3401	Municipal Court	78,000
9,782	15,441	14,000	100-303-3402	Marion County Court	11,000

2020 Actual	2021 Actual	2022 Adopted	Account	General Fund Detail	2023 Proposed
-	9,925	10,000	100-303-3403	State Court Fees	6,500
142,859	140,643	150,000	100-300-3415	General Service Fee	150,000
7,495	10,296	4,700	100-303-3611	Collections Interest	9,100
185	480	300	100-303-3405	Temp Offense Surcharge	55
5,100	2,550	5,000	100-302-3402	Vehicle Impound	2,500
660	700	1,000	100-302-3403	Police Reports	800
1,229	1,654	1,500	100-302-3644	PD Training Rev	1,500
231,473	277,710	254,500		Fines and Fees	259,455
9,792	226	300	100-300-3601	Miscellaneous Revenue Admin	11,000
74,029	26,957	32,000	100-300-3611	Interest Income	15,000
(206)	20	-	100-301-3601	Miscellaneous Revenue	-
-	4,300	-	100-301-3226	Disc Golf Donations	-
-	-	-	100-302-3404	Sale Of Surp Prop	-
10,839	37,172	500	100-302-3601	Miscellaneous Revenue Police	3,000
120	-	-	100-302-3643	K9 Program Revenues	-
125	560	400	100-304-3601	Miscellaneous Revenue Parks	400
94,699	69,236	33,200		Miscellaneous Revenue	29,400
23,371	23,753	24,031	100-391-3910	Transfer In Water Fees	25,451
24,729	25,017	24,000	100-391-3912	Transfer In Sewer Fees	26,155
12,287	3,086	4,324	100-391-3914	Transfer In SDC Admin	2,306
63,092	71,428	97,277	100-391-3920	Trans In OP OH	105,926
123,479	123,284	149,632		Transfers	159,838
			100-000-2250		
1,110,802	1,355,473	1,372,163	100-399-9999	Beginning Fund Balance	1,534,218
2,931,264	3,200,872	3,202,260		TOTAL RESOURCES	3,362,752

REQUIREMENTS					
Administration					
Personnel Services					
-	-	-	100-410-1100	SALARIES AND WAGES	-
48,886	39,294	38,900	100-410-1101	Director of Admin/Recorder	40,800
-	-	38,000	100-410-1120	City Manager/Finance Director	38,000
27,481	15,998	-	100-410-1102	Finance Director	-
5,259	5,710	5,900	100-410-1105	Administrative Assistant	6,200
-	-	2,400	100-410-1212	Overtime	2,400
-	-	-	100-410-4100	EMPLOYEE BENEFITS	-
18,258	13,503	18,300	100-410-4110	EB-Medical & Dental	18,300
212	173	100	100-410-4120	EB-Insurance (life & disab)	200
6,515	3,359	6,500	100-410-4150	EB-Employer Taxes	6,700
35,196	30,144	26,200	100-410-4170	EB-PERS	26,900
30	-	100	100-410-4190	EB-Workers Comp	100
141,837	108,181	136,400		Total Personnel Services	139,600

2020 Actual	2021 Actual	2022 Adopted	Account	General Fund Detail	2023 Proposed
Materials and Services					
42,164	43,620	44,250	100-410-5100	PROFESSIONAL SERVICES	55,600
-	-	200	100-410-5200	CONTRACTED SUPPORT	-
12	-	200	100-410-5300	OPERATIONAL SUPPLIES	-
3,705	3,156	3,600	100-410-6100	BUILDING MAINT & SUPPLIES	3,600
1,458	1,495	1,800	100-410-6200	RENTALS AND LEASES	1,800
3,611	3,889	4,900	100-410-6300	INSURANCE	5,389
343	469	1,000	100-410-6400	ADVERTISING & RECRUITMENT	1,000
8,305	7,419	11,700	100-410-6500	LEARNING, DUES & MEMBERSHIPS	11,700
6,130	5,443	8,050	100-410-6600	OFFICE SUPPLIES & MISC EXPENSE	7,500
2,263	2,415	5,500	100-410-6700	EQUIP MAINT & SUPPLIES	5,500
5,573	5,958	6,050	100-410-6900	UTILITIES	6,530
73,563	73,863	87,250	Total Materials and Service		98,619
215,400	182,044	223,650	Total Admin		238,219

				Court	
				Personnel Services	
-	-	-	100-412-1100	SALARIES AND WAGES	-
4,889	4,226	4,300	100-412-1101	Director of Admin/Recorder	4,500
-	-	2,300	100-412-1120	City Manager/Finance Director	2,300
4,122	970	-	100-412-1102	Finance Director	-
12,272	17,332	19,800	100-412-1105	Administrative Assistant	20,700
-	-	300	100-412-1212	Overtime	300
-	-	-	100-412-4100	EMPLOYEE BENEFITS	-
4,227	4,789	5,300	100-412-4110	EB-Medical & Dental	5,300
57	69	100	100-412-4120	EB-Insurance (life & disab)	175
1,655	1,809	2,000	100-412-4150	EB-Employer Taxes	2,100
5,674	6,522	7,700	100-412-4170	EB-PERS	8,000
8	9,558	-	100-412-4190	EB-Workers Comp	-
32,904	45,275	41,800	Total Personnel Services		43,375
				Materials and Services	
7,209	10,183	13,860	100-412-5100	PROFESSIONAL SERVICES	14,010
-	-	50	100-412-5300	OPERATIONAL SUPPLIES	-
548	263	570	100-412-6100	BUILDING MAINT & SUPPLIES	570
301	303	470	100-412-6200	RENTALS AND LEASES	500
934	879	1,100	100-412-6300	INSURANCE	1,200
73	0	100	100-412-6400	ADVERTISING & RECRUITMENT	100
75	-	2,070	100-412-6500	LEARNING, DUES & MEMBERSHIPS	2,070
2,132	1,288	2,400	100-412-6600	OFFICE SUPPLIES & MISC EXPENSE	2,250
149	6	700	100-412-6700	EQUIP MAINT & SUPPLIES	700
1,235	1,306	1,460	100-412-6900	UTILITIES	1,605
12,657	14,228	22,780	Total Material and Services		23,005
45,561	59,503	64,580	Total Court		66,380

2020 Actual	2021 Actual	2022 Adopted	Account	General Fund Detail	2023 Proposed
Council					
Materials and Services					
3,353	8,555	15,000	100-413-5100	PROFESSIONAL SERVICES	13,000
2,383	376	3,500	100-413-5300	OPERATIONAL SUPPLIES	-
101	-	-	100-413-5500	PROGRAM & GRANT EXPENSES	-
-	-	1,000	100-413-6500	LEARNING, DUES & MEMBERSHIPS	1,000
-	260	450	100-413-6600	OFFICE SUPPLIES	3,950
5,836	9,191	19,950		Total Materials and Services	17,950
5,836	9,191	19,950		Total Council	17,950
Community Development					
Personnel Services					
-	-	-	100-419-1100	SALARIES AND WAGES	-
12,222	9,081	8,600	100-419-1101	Director of Admin/Recorder	9,100
-	-	2,300	100-419-1120	City Manager/Finance Director	2,300
3,435	970	-	100-419-1102	Finance Director	-
2,379	633	4,000	100-419-1104	Public Works Superintendent	4,100
-	2,673	-	100-419-1105	Administrative Assistant	-
-	-	300	100-419-1212	Overtime	300
-	-	-	100-419-4100	EMPLOYEE BENEFITS	-
3,943	2,880	3,100	100-419-4110	EB-Medical & Dental	3,100
46	42	-	100-419-4120	EB-Insurance (life & disab)	70
1,380	1,022	1,200	100-419-4150	EB-Employer Taxes	1,200
6,796	4,283	4,800	100-419-4170	EB-PERS	5,000
5	-	-	100-419-4190	EB-Workers Comp	-
30,205	21,583	24,300		Total Personnel Services	25,170
Material Services					
18,802	17,909	22,500	100-419-5100	PROFESSIONAL SERVICES	26,000
61,416	44,880	35,220	100-419-5400	INTERGOVNMENTAL SERVICES	78,112
-	-	45,000	100-419-5500	PROGRAM & GRANT EXPENSES	49,882
407	-	750	100-419-5501	PROGRAM EXPENSES - FARMERS MKT	750
1,841	108	2,350	100-419-6500	LEARNING, DUES & MEMBERSHIPS	2,470
82,465	62,897	105,820		Total Materials and Services	157,214
112,670	84,480	130,120		Total Community Development	182,384
Police					
Personnel Services					
2,763	13,757	-	100-421-1100	SALARIES AND WAGES	-
1,630	5,169	6,900	100-421-1101	Director of Admin/Recorder	7,300
-	-	6,900	100-421-1120	City Manager/Finance Director	6,900
1,374	2,909	-	100-421-1102	Finance Director	-
100,851	103,563	106,000	100-421-1103	Chief Of Police	105,200

2020 Actual	2021 Actual	2022 Adopted	Account	General Fund Detail	2023 Proposed
47,586	50,571	51,400	100-421-1105	Administrative Assistant	53,800
293,042	328,251	340,600	100-421-1106	Police Officers	363,600
10,661	5,953	20,300	100-421-1212	Overtime	42,300
-	276	-	100-421-4100	EMPLOYEE BENEFITS	-
141,484	165,009	171,700	100-421-4110	EB-Medical & Dental	171,800
1,139	1,190	1,000	100-421-4120	EB-Insurance (life & disab)	955
35,116	38,825	40,500	100-421-4150	EB-Employer Taxes	43,400
102,593	147,424	171,500	100-421-4170	EB-PERS	187,800
4,643	-	8,200	100-421-4190	EB-Workers Comp	9,000
742,883	862,896	925,000		Total Personnel Services	992,055
				Material and Services	
17,169	28,165	26,200	100-421-5100	PROFESSIONAL SERVICES	37,500
1,956	5,441	7,500	100-421-5200	CONTRACTED SUPPORT	-
5,620	7,876	10,000	100-421-5300	OPERATIONAL SUPPLIES	10,000
100,272	102,280	117,000	100-421-5400	INTERGOVERNMENTAL SERVICES	120,000
1,024	589	10,000	100-421-5500	PROGRAM & GRANT EXPENSES	1,500
4,104	4,175	5,000	100-421-6100	BUILDING MAINT & SUPPLIES	4,700
2,053	9,026	48,500	100-421-6200	RENTALS AND LEASES	5,000
18,639	19,555	22,300	100-421-6300	INSURANCE	24,750
648	45	2,000	100-421-6400	ADVERTISING & RECRUITMENT	2,000
7,985	6,420	13,500	100-421-6500	LEARNING, DUES & MEMBERSHIPS	18,500
3,936	5,007	5,500	100-421-6600	OFFICE SUPPLIES & MISC EXPENSE	5,500
55,099	39,982	50,000	100-421-6700	EQUIP MAINT & SUPPLIES	55,000
6,513	5,704	6,000	100-421-6800	UNIFORMS	6,000
10,343	11,137	13,000	100-421-6900	UTILITIES	13,000
235,360	245,402	336,500		Total Materials and Services	303,450
978,242	1,108,298	1,261,500		Total Police	1,295,505

Parks

Personnel Services

-	-	-	100-452-1100	SALARIES AND WAGES	-
1,630	1,607	1,700	100-452-1101	Director of Admin/Recorder	1,800
-	-	2,300	100-452-1120	City Manager/Finance Director	2,300
1,374	970	-	100-452-1102	Finance Director	-
-	-	14,500	100-452-1104	Public Works Super	15,900
15,638	17,204	17,800	100-452-1105	Administrative Assistant	18,500
26,215	36,301	17,800	100-452-1107	Utility Worker I	20,600
5,542	5,936	5,800	100-452-1108	Utility Worker II	6,500
6,188	-	15,500	100-452-1109	Utility Worker I Steele	17,400
-	-	6,400	100-452-1113	PT Office Assistant	6,600
15,858	14,030	-	100-452-1114	PW Foreman	-
-	-	2,300	100-452-1212	Overtime	5,600
-	45	-	100-452-1302	Pager Pay	-

2020 Actual	2021 Actual	2022 Adopted	Account	General Fund Detail	2023 Proposed
-	-	-	100-452-4100	EMPLOYEE BENEFITS	-
20,691	21,868	22,800	100-452-4110	EB-Medical & Dental	32,000
172	194	100	100-452-4120	EB-Insurance (life & disab)	100
5,560	5,835	6,400	100-452-4150	EB-Employer Taxes	7,200
19,268	22,548	26,700	100-452-4170	EB-PERS	30,400
638	-	1,100	100-452-4190	EB-Workers Comp	1,300
118,774	126,538	141,200		Total Personnel Services	166,200
				Material and Services	
2,785	3,689	4,800	100-452-5100	PROFESSIONAL SERVICES	6,200
90	35	400	100-452-5200	CONTRACTED SUPPORT	-
14,115	6,523	17,000	100-452-5300	OPERATIONAL SUPPLIES	23,500
-	3,860	-	100-452-5500	PROGRAM & GRANT EXPENSES	-
1,837	3,207	8,100	100-452-6100	BUILDING MAINT & SUPPLIES	7,600
223	256	900	100-452-6200	RENTALS AND LEASES	900
4,265	4,475	5,000	100-452-6300	INSURANCE	5,700
157	0	100	100-452-6400	ADVERTISING & RECRUITMENT	200
1,162	764	1,100	100-452-6500	LEARNING, DUES & MEMBERSHIPS	1,200
622	1,267	1,600	100-452-6600	OFFICE SUPPLIES & MISC EXPENSE	1,600
14,229	10,932	21,500	100-452-6700	EQUIP MAINT & SUPPLIES	24,100
428	316	500	100-452-6800	UNIFORMS	600
11,664	10,940	11,300	100-452-6900	UTILITIES	12,480
51,577	46,264	72,300		Total Material and Services	84,080
170,351	172,802	213,500		Total Parks	250,280
				Debt Service	
-	42,733	-	100-421-9100	Debt Service - Lease Principal	45,000
				Non-Departmental	
-	7,118	-	100-480-7000	Capital Outlay	-
				Transfers	
-	15,000	-	100-491-8001	Trans To Street Fund	-
47,731	-	6,500	100-491-8003	Trans To Reserve Fund	9,000
47,731	15,000	6,500		Total Transfers	9,000
-	-	345,313	100-900-9900	Contingency	307,608
15,000	-	-		Reserve - ECO Dev Comm Project Grant	-
-	-	662,147	100-900-9990	Reserve for Future Expenditures	675,425
1,340,473	1,519,703	275,000		Unappropriated Ending Fund Balance	275,000
2,931,264	3,200,872	3,202,260		Total General Fund REQUIREMENTS	3,362,752

STREET FUNDS

2020 Actual	2021 Actual	2022 Adopted	Street Fund Summary	2023 Proposed
62,811	89,893	92,751	Beginning Fund Balance	147,141
4,320	1,890	1,100	License and Permits	1,110
97,852	97,699	100,000	Charges for Services	100,000
175,562	178,624	186,071	Intergovernmental Revenue	172,000
12,888	4,759	5,100	Miscellaneous	2,150
-	15,000	-	Transfers	-
353,433	387,865	385,022	Total	422,401
145,971	138,180	159,400	Personnel Services	180,305
92,438	98,501	118,100	Materials and Services	130,800
25,131	18,511	30,600	Transfers	26,052
-	-	44,087	Contingency	46,666
-	-	32,835	Reserve for Future Expenditures	38,578
89,893	132,673	-	Unappropriated Ending Fund Balance	-
353,433	387,865	385,022	Total	422,401

2020 Actual	2021 Actual	2022 Adopted	Account	Street Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
175,562	178,624	186,071	121-300-3190	Gas Tax	172,000
97,852	97,699	100,000	121-300-3407	Transportation Utility	100,000
4,320	1,890	1,100	121-300-3408	Row Permits	1,110
10,177	4,759	5,000	121-300-3611	Interest Income	1,150
2,711	-	100	121-300-3601	Miscellaneous Revenue	1,000
12,888	4,759	5,100		Miscellaneous Revenue	2,150
-	15,000	-	121-391-3901	Transfer In - General Fund	-
-	15,000	-		Transfers	-
62,811	89,893	92,751	121-399-9999	Beginning Fund Balance	147,141
353,433	387,865	385,022		TOTAL RESOURCES	422,401

REQUIREMENTS					
Personnel Services					
-	-	-	121-431-1100	SALARIES AND WAGES	-
4,074	6,985	8,600	121-431-1101	Director of Admin/Recorder	9,100
-	-	-	121-431-1120	City Manager/Finance Director	17,200
10,305	7,272	17,300	121-431-1102	Finance Director	-
-	-	20,300	121-431-1104	Public Works Super	22,200
19,144	21,678	22,700	121-431-1105	Administrative Assistant	23,700
28,746	23,123	9,600	121-431-1107	Utility Worker I	14,900
5,542	5,936	8,800	121-431-1108	Utility Worker II	5,800
6,188	-	-	121-431-1109	PW Maintenance PT	-
-	-	6,400	121-431-1113	PT Office Assistant	6,600
13,479	17,322	-	121-431-1114	PW Foreman	-
-	-	3,000	121-431-1212	Overtime	6,300
-	46	-	121-431-1302	Pager Pay	-
-	-	-	121-431-4100	EMPLOYEE BENEFITS	-
24,486	22,780	24,100	121-431-4110	EB-Medical & Dental	31,800
214	231	200	121-431-4120	EB-Insurance (life & disab)	305
6,764	5,985	7,400	121-431-4150	EB-Employer Taxes	8,100
26,200	25,336	30,200	121-431-4170	EB-PERS	33,300
827	1,485	800	121-431-4190	EB-Workers Comp	1,000
145,971	138,180	159,400		Total Personnel Services	180,305

2020 Actual	2021 Actual	2022 Adopted	Account	Street Fund Detail	2023 Proposed
Materials and Services					
12,321	9,045	10,100	121-431-5100	PROFESSIONAL SERVICES	50,500
24,973	28,849	33,000	121-431-5200	CONTRACTED SUPPORT	-
274	329	400	121-431-5300	OPERATIONAL SUPPLIES	-
5,466	10,646	11,200	121-431-5500	PROGRAM & GRANT EXPENSES	12,200
845	1,956	5,800	121-431-6100	BUILDING MAINT & SUPPLIES	2,000
197	230	800	121-431-6200	RENTALS AND LEASES	500
3,574	3,749	4,300	121-431-6300	INSURANCE	4,800
59	1	100	121-431-6400	ADVERTISING & RECRUITMENT	100
189	336	800	121-431-6500	LEARNING, DUES & MEMBERSHIPS	500
2,418	2,117	2,200	121-431-6600	OFFICE SUPPLIES & MISC EXPENSE	3,100
5,019	3,598	5,300	121-431-6700	EQUIP MAINT & SUPPLIES	7,000
327	316	300	121-431-6800	UNIFORMS	400
36,775	37,329	43,800	121-431-6900	UTILITIES	49,700
92,438	98,501	118,100		Total Materials and Service	130,800
238,409	236,681	277,500		Total Street	311,105
Transfers Out					
6,700	-	6,200	121-491-8003	Trans To Reserve Fund	-
18,431	18,511	24,400	121-491-8701	Operational Overhead	26,052
25,131	18,511	30,600		Total Transfers Out	26,052
-	-	44,087	121-900-9900	Contingency	46,666
-	-	32,835		Reserve for Future Expenditures	38,578
89,893	132,673	-		Unappr. Ending Fund Balance	-
353,433	387,865	385,022		TOTAL REQUIREMENTS	422,401

2020 Actual	2021 Actual	2022 Adopted	Street Construction Fund Summary	2023 Proposed
378,035	256,495	304,534	Beginning Fund Balance	398,575
51,137	17,228	17,312	Charges for Services	9,192
58,521	59,541	62,024	Intergovernmental Revenue	60,051
-	100,000	145,000	Grants	100,000
8,630	3,325	4,000	Miscellaneous	3,500
496,323	436,589	532,870	Total	571,318
237,294	159,945	235,900	Capital Outlay	345,000
2,534	1,611	828	Transfers	442
-	-	-	Contingency	51,645
-	-	296,142	Reserve for Future Expenditures	174,231
256,495	275,034	-	Unappropriated Ending Fund Balance	-
496,323	436,590	532,870	Total	571,318

2020 Actual	2021 Actual	2022 Adopted	Account	Street Construction Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
58,521	59,541	62,024	122-300-3190	Gas Tax	60,051
-	-	145,000	122-300-3343	TGM Grant	-
-	100,000	-	122-300-3341	Special Allotment Grant	100,000
-	100,000	145,000		Grants	100,000
48,604	15,617	16,384	122-300-3551	SDC-Improvement	8,750
-	-	100	122-300-3550	Assessment Principal	-
2,534	1,611	828	122-300-3554	SDC Administration	442
51,137	17,228	17,312		Charges for Services	9,192
8,630	3,282	4,000	122-300-3611	Interest Income	3,500
-	43	-	122-300-3601	Miscellaneous Revenue	-
8,630	3,325	4,000		Miscellaneous Revenue	3,500
378,035	256,495	304,534	122-399-9999	Beginning Fund Balance	398,575
496,323	436,589	532,870		TOTAL RESOURCES	571,318
REQUIREMENTS					
237,294	159,945	235,900	122-431-7000	Capital Outlay	345,000
237,294	159,945	235,900		Total Street Construction	345,000
2,534	1,611	828	122-491-8801	Transfer Out	442
-	-		122-900-9900	Contingency	51,645
-	-	296,142	122-900-9990	Reserve for Future Expenditures	174,231
256,495	275,034	-		Unappr. Ending Fund Balance	-
496,323	436,590	532,870		TOTAL REQUIREMENTS	571,318

RESERVE FUND

2020 Actual	2021 Actual	2022 Adopted	Reserve Fund Summary	2023 Proposed
259,400	276,720	98,812	Beginning Fund Balance	114,889
953	376	300	Miscellaneous	1,000
69,931	-	29,700	Transfers from other Funds	20,000
330,284	277,096	128,812	Total	135,889
53,564	190,158	128,812	Capital Outlay	-
-	-	-	Reserve for Future Expenditures	135,889
276,720	86,938	-	Unappropriated Ending Fund Balance	-
330,284	277,096	128,812	Total	135,889

2020 Actual	2021 Actual	2022 Adopted	Reserve Fund Detail		2023 Proposed
6/30/2020	6/30/2021	6/30/2022	RESOURCES		
953	376	300	123-300-3611	Interest	1,000
953	376	300		Miscellaneous Revenue	1,000
47,731	-	6,500	123-391-0100	Trans From-General	9,000
6,700	-	6,200	123-391-0121	Trans From-Streets	-
5,000	-	8,500	123-391-0201	Trans From-Sewer	-
10,500	-	8,500	123-391-0205	Trans From-Water	11,000
69,931	-	29,700		Transfers	20,000
259,400	276,720	98,812	123-399-9999	Beginning Fund Balance	114,889
330,284	277,096	128,812	TOTAL RESOURCES		135,889

REQUIREMENTS					
-	779	7,961	123-423-7504	Dump Truck	-
-	2,527	24,343	123-423-7505	Backhoe	-
-	636	23,726	123-423-7506	Pub Wrks Trac/Mower	-
-	88,998	-	123-423-7507	PW Crew Cab with Crane	-
-	6,906	34	123-423-7515	Plotter	-
45,727	95	39,663	123-423-7710	Pub Wrks Pick Up	-
7,837	24,308	6,402	123-423-7726	City Hall Siding	-
-	15,384	-	123-423-7727	City Hall Carpet	-
-	50,526	5,423	123-423-7740	Police Vehicle	-
-	-	21,260	123-423-7741	City Hall/Police Dept - Bldg	-
53,564	190,158	128,812	Total Capital Outlay		-
-	-	-	123-900-9990	Reserve for Future Expenditures	135,889
276,720	86,938	-	Unappr. Ending Fund Balance		-
330,284	277,096	128,812	TOTAL REQUIREMENTS		135,889

PARKS IMPROVEMENT FUND

2020 Actual	2021 Actual	2022 Adopted	Parks Improvement Fund Summary	2023 Proposed
305,649	351,364	374,891	Beginning Fund Balance	400,895
46,871	4,300	18,232	Charges for Services	9,734
-	17,679	20,000	Intergovernmental Revenue	20,000
-	-	195,200	Grants	195,200
865	679	400	Miscellaneous	3,600
353,385	374,022	608,723	Total	629,429
140	-	244,000	Capital Outlay	284,650
1,881	173	732	Transfers	390
-	-	-	Contingency	42,698
-	-	363,991	Reserve for Future Expenditures	301,692
351,364	373,849	-	Unappropriated Ending Fund Balance	-
353,385	374,022	608,723	Total	629,429

2020 Actual	2021 Actual	2022 Adopted	Account	Park Improvement Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
-	17,679	20,000	125-300-3301	State Shared Revenue	20,000
-	-	195,200	125-300-3341	State Parks Dept. Grant	195,200
38,918	3,570	15,136	125-300-3551	SDC-Improvement	8,082
6,072	557	2,364	125-300-3552	SDC-Reimbursement	1,262
1,881	173	732	125-300-3554	SDC-Administration	390
46,871	4,300	18,232		Charges for Services	9,734
865	636	300	125-300-3611	Interest Income	3,500
-	43	100	125-300-3601	Miscellaneous Revenue	100
865	679	400		Miscellaneous Revenue	3,600
305,649	351,364	374,891	125-399-9999	Beginning Fund Balance	400,895
353,385	374,022	608,723		TOTAL RESOURCES	629,429
REQUIREMENTS					
140	-	244,000	125-452-7000	Capital Outlay	284,650
140	-	244,000	Construction	Total Parks Improvement	284,650
1,881	173	732	125-491-8000	Transfers Out	390
-	-	-	125-900-9900	Contingency	42,698
-	-	363,991	125-900-9990	Reserve for Future Expenditures	301,692
351,364	373,849	-		Unappr. Ending Fund Balance	-
353,385	374,022	608,723		TOTAL REQUIREMENTS	629,429

SEWER FUNDS

2020 Actual	2021 Actual	2022 Adopted	Sewer Fund Summary	2023 Proposed
106,316	217,839	298,194	Beginning Fund Balance	260,331
494,588	500,347	495,000	Charges for Services	506,017
2,754	1,330	60	Miscellaneous	3,500
603,658	719,516	793,254	Total	769,849
145,514	189,334	250,900	Personnel Services	271,400
134,749	125,936	194,660	Materials and Services	206,040
105,557	108,047	236,343	Transfers	185,043
-	-	77,888	Contingency	71,616
-	-	33,463	Reserve/Ending Fund Balance	35,750
217,839	296,199	-	Unappropriated Ending Fund Balance	-
603,659	719,516	793,254	Total	769,849

2020 Actual	2021 Actual	2022 Amended	Account	Sewer Fund Proposed Budget	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
494,588	500,347	495,000	201-300-3441	Service Charges - Sewer	506,017
-	308	60	201-300-3611	Interest Income	2,500
2,754	1,022	-	201-300-3601	Miscellaneous Revenue	1,000
2,754	1,330	60		Miscellaneous Revenue	3,500
106,316	217,839	298,194	201-399-9999	Beginning Fund Balance	260,331
603,658	719,516	793,254		TOTAL RESOURCES	769,849

REQUIREMENTS					
Personnel Services					
-	-	-	201-432-1100	SALARIES AND WAGES	-
4,074	6,985	8,600	201-432-1101	Director of Admin/Recorder	9,100
-	-	17,300	201-432-1120	City Manager/Finance Director	17,300
10,305	7,272	-	201-432-1102	Finance Director	-
-	-	31,900	201-432-1104	Public Works Super	34,900
20,897	23,916	25,200	201-432-1105	Administrative Assistant	26,300
10,830	40,168	21,200	201-432-1107	Utility Worker I	46,800
5,542	5,936	32,100	201-432-1108	Utility Worker II	12,700
3,094	-	-	201-432-1109	PW Maintenance PT	-
-	-	6,400	201-432-1113	PT Office Assistant	6,600
31,716	30,022	-	201-432-1114	Public Works Foreman	-
-	-	9,000	201-432-1212	Overtime	6,300
-	22	-	201-432-1302	Pager Pay	-
-	-	-	201-432-4100	EMPLOYEE BENEFITS	-
22,712	32,165	38,600	201-432-4110	EB-Medical & Dental	47,300
198	206	300	201-432-4120	EB-Insurance (life & disab)	300
6,722	7,915	11,600	201-432-4150	EB-Employer Taxes	12,300
28,567	33,190	46,900	201-432-4170	EB-PERS	49,500
857	1,538	1,800	201-432-4190	EB-Workers Comp	2,000
145,514	189,334	250,900		Total Personnel Services	271,400

Materials and Services					
13,560	15,091	18,000	201-432-5100	PROFESSIONAL SERVICES	89,100
23,515	15,025	36,400	201-432-5200	CONTRACTED SUPPORT	-
3,908	4,773	5,400	201-432-5300	OPERATIONAL SUPPLIES	6,500
1,898	2,958	6,300	201-432-6100	BUILDING MAINT & SUPPLIES	5,100
947	973	1,700	201-432-6200	RENTALS AND LEASES	1,700
8,694	9,133	10,200	201-432-6300	INSURANCE	11,660
104	2	100	201-432-6400	ADVERTISING & RECRUITMENT	200
3,758	4,355	5,600	201-432-6500	LEARNING, DUES & MEMBERSHIPS	6,400
11,078	8,366	13,000	201-432-6600	OFFICE SUPPLIES & MISC EXPENSE	9,100
23,251	23,917	53,360	201-432-6700	EQUIP MAINT & SUPPLIES	31,400

2020 Actual	2021 Actual	2022 Amended	Account	Sewer Fund Proposed Budget	2023 Proposed
368	316	600	201-432-6800	UNIFORMS	600
43,670	41,028	44,000	201-432-6900	UTILITIES	44,280
134,749	125,936	194,660		Total Materials and Service	206,040
280,263	315,270	445,560		Total Sewer	477,440
				Transfers Out	
24,729	25,017	24,000	201-491-8601	Franchise Fee	26,155
5,000	-	8,500	201-491-8003	Trans To Reserve Fund	-
54,486	54,486	166,535	201-491-8006	Trans To Sewer Bond	118,900
21,342	28,544	37,308	201-491-8701	Operational Overhead	39,988
105,557	108,047	236,343		Total Transfers Out	185,043
-	-	77,888	201-900-9900	Contingency	71,616
-	-	33,463	201-900-9990	Resv. for Future Exp.	35,750
217,839	296,199	-		Unappr. Ending Fund Balance	-
603,659	719,516	793,254		TOTAL REQUIREMENTS	769,849

2020 Actual	2021 Actual	2022 Adopted	Sewer Construction Fund Summary	2023 Proposed
1,345,919	1,564,331	1,709,437	Beginning Fund Balance	1,847,728
220,341	165,635	179,316	Charges for Services	167,407
6,901	3,765	2,800	Miscellaneous	15,000
1,573,160	1,733,731	1,891,553	Total	2,030,135
4,805	8,366	230,000	Capital Outlay	316,500
4,024	648	1,376	Transfers	734
-	-	-	Contingency	47,475
-	-	1,660,177	Reserve for Future Expenditures	1,665,426
1,564,331	1,724,716	-	Unappr. Ending Fund Balance	-
1,573,160	1,733,730	1,891,553	Total	2,030,135

2020 Actual	2021 Actual	2022 Adopted	Account	Sewer Construction Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
158,056	155,581	158,000	202-300-3550	Sewer Fee Revenue	156,025
15,313	2,472	5,240	202-300-3551	SDC-Improvement	2,798
42,948	6,934	14,700	202-300-3552	SDC-Reimbursement	7,850
4,024	648	1,376	202-300-3554	SDC-Administration	734
62,285	10,054	21,316		Charges for Services	11,382
			202-300-34xx	Grant Revenue	-
6,901	3,765	2,800	202-300-3611	Interest Income	15,000
6,901	3,765	2,800		Miscellaneous Revenue	15,000
1,345,919	1,564,331	1,709,437	202-399-9999	Beginning Fund Balance	1,847,728
1,573,160	1,733,731	1,891,553		TOTAL RESOURCES	2,030,135

REQUIREMENTS					
4,805	8,366	230,000	202-432-7000	Capital Outlay	316,500
4,805	8,366	230,000	Construction	Total Sewer Construction	316,500
4,024	648	1,376	202-491-8000	Transfers Out	734
-	-	-	202-900-9900	Contingency	47,475
-	-	1,660,177	202-900-9990	Resv. for Future Exp.	1,665,426
1,564,331	1,724,716	-		Unappr. Ending Fund Bal.	-
1,573,160	1,733,730	1,891,553		TOTAL REQUIREMENTS	2,030,135

2020 Actual	2021 Actual	2022 Adopted	Sewer Bond Fund Summary	2023 Proposed
39,632	40,279	39,665	Beginning Fund Balance	40,600
647	404	300	Miscellaneous	-
54,486	54,486	166,535	Transfers from other Funds	118,900
94,765	95,169	206,500	Total	159,500
54,486	54,486	206,500	Debt Service	159,500
40,279	40,683	-	Unappropriated Ending Fund Balance	-
94,765	95,169	206,500	Total	159,500

2020 Actual	2021 Actual	2022 Adopted	Account	Sewer Bond Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
647	404	300	203-300-3611	Interest Income	-
647	404	300		Miscellaneous Revenue	-
54,486	54,486	166,535	203-391-0201	Transfer From-Sewer	118,900
39,632	40,279	39,665	203-399-9999	Beginning Fund Balance	40,600
94,765	95,169	206,500		TOTAL RESOURCES	159,500
				REQUIREMENTS	
				Debt Service	
8,833	3,884	2,500	203-432-9001	LOAN INTEREST	4,500
45,653	50,602	204,000	203-432-9002	LOAN PRINCIPAL	155,000
54,486	54,486	206,500		Total Debt Service	159,500
-	-	-	203-900-9990	Reserve for Future Expenditures	-
40,279	40,683	-		Unappr. Ending Fund Balance	-
94,765	95,169	206,500		TOTAL REQUIREMENTS	159,500

WATER FUNDS

2020 Actual	2021 Actual	2022 Adopted	Water Summary	2023 Proposed
346,476	399,467	438,534	Beginning Fund Balance	475,763
467,423	480,700	474,625	Charges for Services	514,300
35,327	33,803	33,590	Miscellaneous	36,940
849,225	913,971	946,749	Total	1,027,003
147,209	186,036	249,800	Personnel Services	270,400
149,632	117,991	155,380	Materials and Services	205,930
152,917	143,853	172,335	Transfers	76,337
-	-	84,085	Contingency	71,450
-	-	285,149	Reserve for Future Expenditures	402,886
399,467	466,090	-	Unappropriated Ending Fund Balance	-
849,225	913,970	946,749	Total	1,027,003

2020 Actual	2021 Actual	2022 Adopted	Account	Water Fund Detail	2023 Proposed
#####	#####	#####		RESOURCES	
464,515	475,067	470,625	205-300-3401	Service Charges Water	509,000
-	-	-	205-300-3402	Connection Chgs Water	-
2,908	5,634	4,000	205-300-3403	Reconnection Fee	5,300
467,423	480,700	474,625		Charges For Services	514,300
894	43	-	205-300-3404	Sale of Property	-
1,205	849	550	205-300-3611	Interest Income	4,500
-	(43)	-	205-300-3612	Refunds	-
7,906	8,104	7,200	205-300-3620	Lease-Water Tower	7,200
16,680	15,840	15,840	205-300-3622	Verizon Lease	15,840
8,642	9,011	10,000	205-300-3601	Miscellaneous Revenue	9,400
35,327	33,803	33,590		Miscellaneous Revenue	36,940
346,476	399,467	438,534	205-399-9999	Beginning Fund Balance	475,763
849,225	913,971	946,749		TOTAL RESOURCES	1,027,003

				REQUIREMENTS	
				Personnel Services	
-	-	-	205-461-1100	SALARIES AND WAGES	-
4,074	6,985	8,600	205-461-1101	Director of Admin/Recorder	9,100
-	-	28,800	205-461-1120	City Manager/Finance Director	28,800
10,305	12,119	-	205-461-1102	Finance Director	-
-	-	29,900	205-461-1104	Public Works Super	32,800
24,403	25,050	25,200	205-461-1105	Administrative Assistant	26,300
23,280	37,798	32,000	205-461-1107	Utility Worker I	27,300
5,542	5,937	11,700	205-461-1108	Utility Worker II	22,000
5,157	-	-	205-461-1109	PW Maintenance PT	-
-	-	6,400	205-461-1113	PT Office Assistant	6,600
15,858	24,495	-	205-461-1114	Public Works Foreman	-
-	-	9,000	205-461-1212	Overtime	6,300
-	38	-	205-461-1302	Pager Pay	-
-	-	-	205-461-4100	EMPLOYEE BENEFITS	-
24,057	30,635	37,700	205-461-4110	EB-Medical & Dental	47,600
214	235	300	205-461-4120	EB-Insurance (life & disab)	300
6,887	8,216	11,600	205-461-4150	EB-Employer Taxes	12,200
26,722	33,253	47,000	205-461-4170	EB-PERS	49,300
710	1,275	1,600	205-461-4190	EB-Workers Comp	1,800
147,209	186,036	249,800		Total Personnel Services	270,400
				Materials and Services	
16,640	20,755	21,000	205-461-5100	PROFESSIONAL SERVICES	57,900
3,013	2,656	9,000	205-461-5200	CONTRACTED SUPPORT	-
22,333	16,124	26,500	205-461-5300	OPERATIONAL SUPPLIES	26,500

2020 Actual	2021 Actual	2022 Adopted	Account	Water Fund Detail	2023 Proposed
1,500	2,340	6,900	205-461-6100	BUILDING MAINT & SUPPLIES	8,400
2,405	3,124	2,900	205-461-6200	RENTALS AND LEASES	4,400
11,610	12,180	13,400	205-461-6300	INSURANCE	15,550
117	2	100	205-461-6400	ADVERTISING & RECRUITMENT	200
3,127	5,143	5,600	205-461-6500	LEARNING, DUES & MEMBERSHIPS	11,000
9,128	7,133	8,500	205-461-6600	OFFICE SUPPLIES & MISC EXPENSE	9,000
46,092	12,001	22,480	205-461-6700	EQUIP MAINT & SUPPLIES	28,100
388	316	600	205-461-6800	UNIFORMS	600
33,280	36,217	38,400	205-461-6900	UTILITIES	44,280
149,632	117,991	155,380		Total Materials and Services	205,930
296,841	304,027	405,180		Total Water	476,330
Transfers Out					
10,500	-	8,500	205-491-8003	Trans To Reserve Fund	11,000
95,727	95,727	104,235	205-491-8009	Trans To Water Bond	-
23,371	23,753	24,031	205-491-8601	Trans Out - Franchise Fees	25,451
23,319	24,373	35,569	205-491-8701	Trans Out OP OH	39,886
152,917	143,853	172,335		Total Transfers Out	76,337
-	-	84,085	205-900-9900	Contingency	71,450
-	-	285,149	205-900-9990	Reserve for Future Expenditures	402,886
399,467	466,090	-		Unappr. Ending Fund Balance	-
849,225	913,970	946,749		TOTAL REQUIREMENTS	1,027,003

2020 Actual	2021 Actual	2022 Adopted	Water Construction Fund Summary	2023 Proposed
806,544	964,161	1,075,635	Beginning Fund Balance	1,124,459
150,856	92,560	124,052	Charges for Service	89,503
20,000	-	-	Grants	-
7,071	3,083	2,500	Miscellaneous	10,000
984,471	1,059,804	1,202,187	Total	1,223,962
16,462	3,843	150,000	Capital Outlay	150,000
3,848	654	1,388	Transfers	740
-	-	-	Contingency	22,500
-	-	1,050,799	Reserve for Future Exp.	1,050,722
964,161	1,055,307	-	Unappr. Ending Fund Balance	-
984,471	1,059,804	1,202,187	Total	1,223,962

2020 Actual	2021 Actual	2022 Adopted	Account	Water Construction Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
110,232	85,932	110,000	206-300-3550	Water Fee Revenue	82,000
4,762	806	1,708	206-300-3551	SDC-Improvement	912
32,014	5,168	10,956	206-300-3552	SDC-Reimbursement	5,850
3,848	654	1,388	206-300-3554	SDC-Administration	740
40,624	6,628	14,052		Charges for Services	7,503
20,000	-	-	206-300-3555	Grant Revenue	-
20,000	-	-		Grants	-
7,071	3,083	2,500	206-300-3611	Interest Income	10,000
7,071	3,083	2,500		Miscellaneous Revenue	10,000
806,544	964,161	1,075,635	206-399-9999	Beginning Fund Balance	1,124,459
984,471	1,059,804	1,202,187		TOTAL RESOURCES	1,223,962
REQUIREMENTS					
16,462	3,843	150,000	206-461-7000	Capital Outlay	150,000
16,462	3,843	150,000	Construction	Total Water Construction	150,000
3,848	654	1,388	206-491-8000	Transfers Out	740
-	-	-	206-900-9900	Contingency	22,500
-	-	1,050,799	206-900-9990	Reserve for Future Exp.	1,050,722
964,161	1,055,307	-		Unappr. Ending Fund Balance	-
984,471	1,059,804	1,202,187		TOTAL REQUIREMENTS	1,223,962

2020 Actual	2021 Actual	2022 Adopted	Water Bond Fund Summary	2023 Proposed
82,927	83,138	83,165	Beginning Fund Balance	-
211	145	100	Miscellaneous	-
95,727	95,727	104,235	Transfers from other Funds	-
178,865	179,010	187,500	Total	-
95,727	95,727	187,500	Debt Service	-
83,138	83,283	-	Unappropriated Ending Fund Balance	-
178,865	179,010	187,500	Total	-

2020 Actual	2021 Actual	2022 Adopted	Account	Water Bond Fund Detail	2023 Proposed
6/30/2020	6/30/2021	6/30/2022		RESOURCES	
211	145	100	207-300-3611	Interest Income	-
211	145	100		Miscellaneous Revenue	-
95,727	95,727	104,235	207-391-0251	Transfers From-Water	-
82,927	83,138	83,165	207-399-9999	Beginning Fund Balance	-
178,865	179,010	187,500		TOTAL RESOURCES	-
				REQUIREMENTS	
				Debt Service	
9,858	7,333	2,500	207-461-9001	BOND INTEREST	-
85,869	88,394	185,000	207-461-9002	BOND PRINCIPAL	-
95,727	95,727	187,500		Total Debt Service	-
83,138	83,283	-		Unappr. Ending Fund Balance	-
178,865	179,010	187,500		TOTAL REQUIREMENTS	-

APPENDICES

**Personnel Expenses Summary
FY 2022-23 Proposed Budget**

	FTE	Annual Salary/Wages	Annual Benefits	Total
Administration Department*				
Director of Admin/City Recorder	1.00	90,650		
City Manager/Finance Director	1.00	115,000		
Admin Asst	1.00	51,710		
Overtime		6,800		
	3.00	264,160	155,365	419,525
Public Works Department				
Superintendent	1.00	105,890		
Utility Worker II	1.00	64,620		
Utility Worker I	2.00	109,400		
PW Admin Manager	1.00	74,080		
Pt Office Assist	0.50	26,560		
Overtime Pay		21,000		
	5.50	401,550	297,745	699,295
Police Department				
Police Chief	1.00	105,240		
Police Sergeant	1.00	85,370		
Police Officers	4.00	278,220		
PD Admin Asst.	1.00	53,770		
Overtime		42,000		
	7.00	564,600	405,085	969,685
TOTALS	15.50	1,230,310	858,195	2,088,505

Budget Summary	2,088,505
Rounding difference	-

* allocated to Operating Depts

CITY OF HUBBARD
Proposed Budget
Transfer Summary
FY 2022-23

	Out	In
General Fund	9,000	159,838
Street Fund	26,052	-
Street Construction Fund	442	-
Reserve Fund	-	20,000
Parks Improvement Fund	390	-
Sewer Fund	185,043	-
Sewer Construction Fund	734	-
Sewer Bond Fund	-	118,900
Water Fund	76,337	-
Water Construction Fund	740	-
Water Bond Fund	-	-
Total Transfer Out and In	298,738	298,738



CITY OF HUBBARD, OREGON

Goal-Setting 2022-2023

REVISED MARCH 2022

The City of Hubbard SWOT: Strengths, Weaknesses, Opportunities, Threats

Starred items = Priorities for this planning cycle

Strengths

- **Identity as a small town with history, livability, & safety.** There are many longtime residents. People know and help each other. Care shown for all residents.
- **Location.** Proximity to large urban areas & I-5. 205, 99-E&W, an international airport. A major highway brings people through town.
- **Dedicated, capable employees** who go above and beyond what is asked of them.
- A cadre of **involved & helpful citizens.**
- **Solid law enforcement** that is interactive with the community.

Potential Opportunities

- Assess & enhance **competitiveness as a housing or visiting destination.**
- Leverage our **annexed area.**
- ★Obtain **grants and matching funds.**
- Increase **team effort within the City.**
- Provide **contract policing services** to other Marion County cities.
- ★Update **systems:** water, roads, sidewalks.

Weaknesses

- **Size limits type of businesses that come to Hubbard.** Limited area in which to expand the urban growth boundary.
- ★**“The city looks neglected.”** Old streets are narrow with limited parking; potholes, cracked sidewalks need fixing but require funding.
- **“Growing pains.”** More housing will require more land, water & infrastructure capacity; while increasing taxes is difficult with 40% below the poverty threshold.
- **Communication among staff and council is difficult under the “weak mayor” framework.** No single individual is accountable to maintain the web of communication.

Potential Risks/Threats

- **Financial uncertainty due to Covid-19.**
- ★**Aging water system and other infrastructure.** Citizens are sensitive to water rates increases, even in cases where it is functionally necessary.
- **EOCs at Fire Hall and City Hall are both vulnerable to a train derailment.**

City of Hubbard: Vision for the Future

This statement of a vision for the city was compiled based on council discussion and citizen input provided at council meetings.

- Hubbard retains the small-town feel that residents appreciate and value.
- Hubbard has civic amenities that residents want and engage in. *Amenities could include:*
 - ⇒ Paths and sidewalks that provide greater walkability.
 - ⇒ A Community Center and other vibrant community gathering places.
 - ⇒ Preserved historic architectural heritage.
- Community events bring people out to engage in the city and bring the community together. *Events could include:*
 - ⇒ A reprise of National Night Out.
 - ⇒ Expansion of the Farmers Market.
 - ⇒ Movies in the Park, wine tours, pub crawl.
- Infrastructure is up-to-date and well-maintained.
 - ⇒ Improved, up-to-date water and effluent infrastructure and capacity.
 - ⇒ Streets and sidewalks in good repair.
 - ⇒ Traffic impacts managed for safety and livability.

Strategic Priorities for the City of Hubbard in 2021 - 2022

Based on council and staff discussion the following strategic priorities were identified. The list includes completion or continuation of existing priorities and initial stages of new priorities.

- ⇒ Complete preparation on the construction bid for a **water system upgrade**.
- ⇒ Inventory the needs for **street and sidewalk repair**, determine incentives and budget, and begin work as feasible based on budget and participation in incentives.
- ⇒ Complete **City Hall revitalization**.
- ⇒ Complete **G St. revitalization**.
- ⇒ Complete **5th St. paving and sidewalks**.
- ⇒ Determine **opportunities for new funding mechanisms** such as grants and matching funds.
- ⇒ Inventory available properties and determine costs for an **east side park**.
- ⇒ Coordinate with the MWCOG on **3rd St. revitalization**.
- ⇒ Anticipate and plan for **community involvement** in city decision-making.

Goals & Milestones for 2021 - 2022

The following page illustrates Council's priorities for 2021–2022 and anticipated milestones along a timeline.

Goals with Major Milestones

Timelines and milestones will be reviewed by city staff and may be periodically revised due to circumstances and capacity.

GOALS	MAJOR MILESTONES							Outyear Priorities
	1 st QTR 20/21 (July-Sept 2020)	2 nd QTR 20/21 (Oct-Dec 2020)	3 rd QTR 20/21 (Jan-Mar 2021)	4 th QTR 20/21 (Apr-June 2021)	1 st QTR 21/22 (July-Sept 2021)	2 nd QTR 21/22 (Oct-Dec 2021)	3 rd QTR 21/22 (Jan- Mar 2023)	
Water System Upgrade	Plans drawn up and cost-per-\$1000 known	If "Go" If "No Go" →	Community engagement begun →	Bond goes to vote →	If bond passes, → →	Bond developed →	Ready to go for construction bid	Complete System Upgrade completed
Street & Sidewalk Repair		Homeowner and overall city needs inventoried	Incentives determined	Goals revisited in light of budget	Work begun as financially feasible			Repairs prioritized and phased-in
City Hall Revitalization		DONE						
G St. Revitalization		DONE						
5 th St. Paving & Sidewalk		DONE						
New Financing Mechanisms	Council info session & discussion held	Opportunities identified in conjunction with MWVCOG	Opportunities pursued	→	→	→	→	New financing mechanisms in place, leveraged
East Side Park			Available properties inventoried and costs known	(If availability and costs feasible) Path forward determined	→	→	→	TBD based on availability and feasibility
3 rd St. Revitalization		Council discussions begun	COG/City coordinate. Plan established					Revitalization plan implementation phased in
Community Involvement	-----Involvement addressed in a focused session once per year, and as city initiatives require-----							

November 2, 2021 City Council Review and Update

During the special City Council goal review November 2, 2021, City Council took the time to review the status of the previous goals and define any new goals. The primary goals for the city as defined by the City Council and agreed to by the Department heads for 22/23 budget cycle include:

1. Continue efforts on Water System Upgrade.
2. Sidewalk replacement through revised incentive program. Incentives to be defined/reviewed during 22/23 budget cycle.
3. Create and ratify a development code for building aesthetics in the commercial district.
4. Budget for a Comprehensive Building Plan update

Goals	Nov'21 Status	Comments
Water System Upgrade	In Progress	Currently working on Water Management Plan. Engineering efforts are starting as of Feb'22, funding sources being explored with American Rescue Plan funds and Federal Infrastructure grants being granted by Oregon. These funds, along with existing project savings should minimize any need for additional funding through a Bond. Current projection is to have construction started within a year.
Street and Sidewalk repair	In Progress	Sidewalk inventory and condition survey completed and reviewed in the Feb'22 City Council meeting. Request to update incentive program will be taken up during the 22-23 budget cycle planning.
City Hall Revitalization	Completed	Additional upgrades will be required in the future, but revitalization efforts that were budgeted and planned for have been completed.
G St Revitalization	Completed	Efforts completed Fall '21.
5th St Paving and Sidewalk	Completed	Working with ODOT for permitting.
New Financing Mechanisms	On Going	PW continues to seek out grants and new funding opportunities. See update included in the Water System Upgrade.
East Side Park	Not Started	No progress to date. PW has requested a review and update of the City's Park Master Plan
3rd St Revitalization	Not Started	No Progress to date, but discussion in Oct '21 City Council meeting did indicate a desire of the City Council to see development guidelines for building aesthetics and designs to be developed and approved.
Community Involvement	Not Started	
New Goals Requested Nov'21		
City Building Code - Aesthetics (Commercial district)	New	New request, timeline not defined, but request to have Planning Commission take up effort to bring in a community board for defining the building style/aesthetics for the commercial area.
Comprehensive Building Plan	New	Requesting to include goal to update City Comprehensive Plan. City current will consume our 20-year supply soon and needs to revisit the plan. Should be budgeted in the 22/23 Budget or 23/24 Budget.
Resourcing Plan for growth	New	Request to have City Council work with department heads to outline resourcing levels for predicted city growth.